



***Town Council Meeting  
Annual Budget Planning Session  
Town Hall Council Chambers  
March 22, 2016  
9:00 am***

**Draft Agenda**

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|---------------------|--|
| 9:00 am – 9:05 am   | <b>Call to Order, Pledge of Allegiance &amp; Welcome – Mayor Watts<br/>Draft Agenda Amendments</b>   |
| 9:05 am – 9:50 am   | <b>Closed Session – NCGS 143-318.11 (a) (3) -</b> To consult with the Town Attorney in order to preserve the attorney-client privilege between the attorney and the Council, which privilege is hereby acknowledged<br><br><b>Old Business – Mayor Watts</b> <ul style="list-style-type: none"><li>a. Consideration of Acceptance of Article 2 Section 2.19 Alteration of Sand Dunes and to schedule a public hearing for April 19, 2016 – Council Added during 03/07/16 Meeting</li></ul> |
| 9:50 am – 10:05 am  | <b>Presentation -Year in Review &amp; Accomplishments – Susan Parker</b>   |
| 10:05 am – 11:00 am | <b>Current Picture – Bonnie Schwerd</b> <ul style="list-style-type: none"><li>a. Fund Balances</li><li>b. Financial Benchmarks and Trends</li><li>c. Economic Conditions</li><li>d. Revenue Generation Opportunities</li></ul>   |
| 11:00 am – 11:15 am | <b>Morning Break</b>   |
| 11:15 am – 11:45 am | <b>Current Compensation &amp; Staffing – Bonnie Schwerd</b> <ul style="list-style-type: none"><li>a. Compensation &amp; Benefits</li><li>b. Current Staffing &amp; Services Levels</li></ul>   |
| 11:45 am – 12:00 pm | <b>Major Projects Underway – Susan Parker</b> <ul style="list-style-type: none"><li>a. Storm Water System Replacement Plan</li><li>b. Dredging Study for Feeder Channel/Canals</li><li>c. Main Street – Shoulder Widening</li><li>d. Beach Walkway Maintenance</li><li>e. Town Park – Phase II</li><li>f. CAMA Land Use Plan</li><li>g. UDO Update</li></ul>   |
| 12:00 pm – 12:45 pm | <b>Lunch Break</b>   |

12:45 pm – 2:15 pm

**Requested 10% Budget Reduction – Bonnie Schwerd**

- a. Proposed Departmental Changes
- b. Service Level Reductions

2:15 pm – 2:30 pm

**Afternoon Break**

2:30 pm – 3:00 pm

**Proposed Additional Major Projects – Bonnie Schwerd**

- a. Electronic Records Management System
- b. Financial System Upgrades
- c. Website Upgrades
- d. PEG Channel/Social Media/Communications
- e. Road Paving/Crack Sealing
- f. Island Parking
- g. Storm Water System Repairs
- h. Outside Agency Funding Initiatives

3:00 pm – 3:45 pm

**Next Steps – Action Plan for Staff – Susan Parker/Bonnie Schwerd**

- a. Recap
- b. Strategic Planning
  - Vision
  - Mission & Core Values
  - Strategies
  - Goals & Objectives
  - Performance Measurement & Evaluation

3:45 pm - 4:00 pm

**Review and Establish Agenda Items for April 4, 2016 Meeting**

**Public Comments**

**Adjourn**

**Upcoming Meeting Dates**

Month	Town Council		Planning Board		Board of Adjustment Meeting
	1 <sup>st</sup> Meeting	2 <sup>nd</sup> Meeting	1 <sup>st</sup> Meeting	2 <sup>nd</sup> Meeting	
April	4 <sup>th</sup>	19 <sup>th</sup>	7 <sup>th</sup>	21 <sup>st</sup>	13 <sup>th</sup>
May	2 <sup>nd</sup>	17 <sup>th</sup>	5 <sup>th</sup>	19 <sup>th</sup>	11 <sup>th</sup>